



**SPECIALITY BRANCH
REAPPOINTMENT 15A to 67J**



Figure 2-25
1 October 2025

Section A: Administrative Data

NAME:	DOD:	GRADE:	DOR:	BRANCH
UIC:	POSN TITLE:	PARA/LIN:	POSITION #:	POSCO:
DUTY STATUS:		PACKET COMPLETED BY:		
MDAY	AGR	TECH		
FRB DATE		PACKET SUBMITTED TO OPM BY:		DATE

Section B: These items will be reviewed in the system of record and verified by OSM.

REVIEWED ITEMS	COMMENTS/NOTES	INITIALS
Birth Certificate or Naturalization Documents	Name matches SSN Y/N:	
Copy of SSN Card	Name matches Birth Certificate Y/N:	

Section C: These documents will be provided to G1 OPM after review at OSM.

REQUIRED ITEMS	DOC:	COMMENTS/NOTES	INITIALS
Security Clearance Memo	SECURITY	Statement of Understanding if clearance has not been awarded. CE date must be within 5 years.	
Civilian Education	CIVED	LEVEL: IPERMS:	
CSG Reappointment Memo	CSGMemo		
NGB Form 62E	NGB62E	Name matches Birth Certificate Y/N:	
		Name matches SSN Y/N:	
		Name matches DA 71 Y/N:	
		Name matches NGB 337 Y/N:	
		Remarks (pg 3):	
		Signature (pg 4):	
Approved Waiver(s)	WAIVER	Must be approved by HRH prior to packet submission.	
NGB Form 337	NGB337	Name matches Birth Certificate Y/N:	
		Name matches SSN Y/N:	
DA Form 71	DA71	Name matches Birth Certificate Y/N:	
		Name matches SSN Y/N:	

Section C: These documents will be provided to G1 OPM after review at OSM.

REQUIRED ITEMS	DOC:	COMMENTS/NOTES	INITIALS
Periodic Health Assessment (Validation Memo Required)	PHA	PHA Date: MRC:	
		PHA Date must be within 1 year. MRC must be 1/2/3.	
	PHAMemo	Validation memo signed by State/Deputy Surgeon IAW PPOM 23-044	
Aviator Specific	MEMO	Aeromedical provider validation memo	
	DD2992	Full Flying Duties:	
LastFEDREC Order	0122E		
Prior Commissioned Service Records	PRSVC	Appointments/promotions/orders/ DD 214s, NGB 22s or other component service records of service.	
All required documents will be labeled as Last Name_DOC and added to a PDF Portfolio for submission to OPM.			

RESET